**Filming Agreement**

This agreement is made on [date of agreement] between **The Swedenborg Society** (the Premises) and **[Company]**, a company registered in (Country), whose registered office is at [Address] and company registration number [Number] (The Company).

1. **Main Contact details**

|  |  |
| --- | --- |
| Contact name |  |
| Role |  |
| Telephone |  |
| Email |  |

1. **Filming Session Details**

|  |  |  |
| --- | --- | --- |
| **Film/Project title** | **Commissioned by** | **Producer/Director** |
|  |  |  |

|  |  |
| --- | --- |
| Date of filming session |  |
| Locations at Swedenborg House to be filmed during the session |  |
| Arrival time |  |
| Departure time |  |
| Type of production (e.g. TV, film) |  |
| Distribution |  |
| Details of filming session |  |

**TERMS AND CONDITIONS FOR FILMING AT SWEDENBORG HOUSE**

1. If images are to be credited/acknowledged, they must be done so as follows: [By permission of Swedenborg House] at the beginning or end of the film/programme.
2. The Company will return the Premises to the condition they were in at the beginning of the filming session.
3. Swedenborg House must be informed in advance (and subject to permission in writing) about any unusual requests, such as naked flames (e.g. candles, open fires etc.) or special effects (e.g. smoke/mist generators).
4. The Company agrees not to alter the Premises and/or contents (including furniture and exhibits) without our prior permission. Any requests to move objects or furniture must be agreed in advance of filming onsite.
5. Footage filmed during the session may only be used in context of the named project.
6. The Company agrees that it and its employees, contractors, agents and suppliers will comply with any reasonable directions given by Swedenborg Society staff in respect of use of the Premises
7. The Company will own the entire copyright and all other rights in the films, photographs and other material created in connection with the Company’s use of the Premises (the Rights). In the event of termination of this agreement, the Rights shall remain vested in the Company. If the Company breaches this agreement, The Swedenborg Society’s remedies shall be limited to the right (if any) to claim for damages suffered by The Swedenborg Society and under no circumstances shall the Swedenborg Society be entitled to injunct, restrain, inhibit, enjoin or otherwise prevent the development, financing, production, distribution, exhibition or other exploitation of the project or any allied and ancillary rights.

**AUTHORISATION**

I confirm that the details specified above are correct and warrant that I have the authority to enter into this agreement on behalf of the Company. I also confirm that I have read and understood the Terms and Conditions and agree to them on behalf of the Company.

**Name:**

**Signed:**

**Date:**

ON BEHALF OF SWEDENBORG HOUSE

**Name:**

**Signed:**

**Date:**